



MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

Jammu Office: Regional Institute of Health & Family Welfare, Nagrota, Jammu.
Fax: 0191-2674114; Telephone: 2674244. Pin: 181221

Kashmir Office: J&K Housing Board Complex, Chanapora, Srinagar. Pin: 190015
Fax: 0194-2430359; Telephone: 2431167; e-mail: mdnhmjk@gmail.com

NHM Help Line for Jammu Division 18001800104; Kashmir Division 18001800102

**Principal,
Govt. Medical College,
Srinagar.**

No: SHS/J&K/NHM/FMG/J/22287-97

Dated: 30/03/2018

Sub: Release of GIA under Mission Flexible Pool for implementation of EPF under NHM during the year 2017-18.

Madam,

As per the approval of Executive Committee, State Health Society, NHM, J&K sanction is hereby accorded to release of Grant-in-Aid of **Rs.4,07,004/- (Rupees Four Lac Seven Thousand & Four only)** under Mission Flexible Pool on account of Employer's Contribution @12% of salary, Administrative Charges @5% of total contribution (Employer & Employee) and EDLI @1% of salary for implementation of Employee Provident Fund w.e.f. 1st April, 2017 onwards in respect of all the contractual employees (excluding outsourced manpower) who were drawing remuneration less than or equal to Rs.15000/- p.m. as on 1st April, 2015 or any other staff hired at Rs.15000/- or less after 1st April, 2015. The funds are released as per the details given below:-

S. No.	Name of Institution	Employer's Contribution	Admin. Chagres	EDLI	Funds released
		1	2	3	4=(1+2+3)
1	G B Pant Hospital, Srinagar	3,43,947/-	34,395/-	28,662/-	4,07,004/-

Accordingly, **Rs.4,07,004/- (Rupees Four Lac Seven Thousand & Four only)** are hereby electronically transferred to your Bank account no.SBG-9 of J&K Bank Ltd, Govt. Medical College Srinagar.

You are, therefore, requested to release the funds immediately to **Medical Superintendent, Govt. GB Pant Hospital, Srinagar** for implementation of EPF.

The Grant-in-Aid released is subject to the following conditions:


1. That the above sanctioned funds are to be utilized strictly for implementation of Employee Provident Fund in respect of all NHM staff drawing salary \leq Rs.15000/- per month as on 1st April, 2015 and any other staff hired at Rs.15000/- or less after 1st April, 2015 and as per the guidelines issued by the MoH&FW, GoI after observing all codal formalities required under rules.
2. That all the DDOs will ensure that deposit of Employer's & Employees' Contribution along with 5% administrative charges & 1% EDLI in respect of all such NHM employees be made with concerned Assistant Provident Fund office within seven (7) days after receipt of funds. In case of failure any penalty imposed under J&K Provident Funds Act shall be borne by the concerned DDO.
3. That the PMUs will submit the status of EPF deposit with Assistant Provident Funds Commissioners Office alongwith report of credit of contribution into the EPF A/c of each employee by or before 15th April, 2018 to the State Health Society.
4. That the health institution shall accept the funds on PFMS portal after confirming the same from their bank accounts and subsequently release funds to the respective health institution immediately through the same portal/ e- transfer under intimation to the State Health Society, NHM, J&K. Further, ensure that all the expenditure have to be uploaded on PFMS portal.

5. That the timely submission of Concurrent Audit Report & compliance to the observations of Statutory Auditor is to be done.
6. That the FMR should be submitted in customized Tally ERP to the State Health Society on regular basis.
7. That the Physical/Financial achievements are to be sent to the State Health Society on regular basis.
8. That the proper record of Bank Column Cash Books, Ledgers, Assets created, complete address of beneficiaries and other relevant records are to be maintained at all levels strictly as per the financial guidelines by MoH&FW, GoI.
9. That the accounts of the health institutions/organizations shall be open to inspection by the sanctioning authority and Audit by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and Internal Audit by Principal Accounts Office of the Ministry of Health & Family Welfare, GoI. Whenever the society is called upon to do so.

Sd/-
Mission Director
NHM, J&K

Copy to the:-

- | | | |
|------|--|--|
| 1 | Principal Secretary to Govt. Health & Medical Education
Department (Chairman, Executive Committee, SHS, J&K),
J&K Civil Secretariat, Jammu | :for information. |
| 2 | Director (P&S) SHS, NHM, J&K. | :for information. |
| 3 | FA & CAO, SHS, NHM, J&K. | :for information. |
| 4 | OSD with Hon'ble Minister for Health & Medical Education. | :for information of the
Hon'ble Minister |
| 5 | State Nodal Officer, SHS, NHM, J&K. | :for information. |
| 6 | Divisional Nodal Officer, Kashmir, NHM, J&K | :for information & n.a. |
| 7 | Special Assistant to Hon'ble Minister of State for Health &
Medical Education, Housing & Urban Development, Social
Welfare | :for information of the
Hon'ble Minister. |
| 8 | I/C website (www.nhmjk.com) | :uploading on website. |
| 9-10 | Cashier/Ledger Keepers. | :for recording in books of
accounts/PFMS/Tally. |
| 11 | Office File. | : for record. |


Financial Advisor & CAO,
NHM, J&K
